



## OFFICE OF THE REGISTRAR [ADMINISTRATION AND HUMAN CAPITAL]

ADVERT REF: LU/ADMIN/R[ADMIN]/132/EA/111

TUESDAY, FEBRUARY 17<sup>TH</sup>, 2026

### EXTERNAL ADVERTISEMENT

### DECLARATION OF EMPLOYMENT OPPORTUNITIES AT LAIKIPIA UNIVERSITY

Laikipia University [LU] is a Public Chartered University located approximately 11 km from Nyahururu Town and 50 km from Nakuru City, along the Nyahururu-Nakuru Highway. LU is a Premier University endowed with a serene environment conducive for teaching, learning and academic excellence.

The University's vision is to Nurture and Transform for the World. The mission is to contribute to the World through *Education, Research, Training, Consultancy, Innovation, Outreach, and Collaboration*. To effectively fulfil its mandate, the University invites applications from suitably qualified, visionary, competent, dynamic and experienced professionals with an impeccable track record to be considered for appointment to the following vacant positions.

<b>POST</b>	<b>SECURITY OFFICER I - GRADE AD 10</b>
<b>INPOST/VACANCY</b>	<b>ONE [1]</b>
<b>VACANCY REF NO.</b>	<b>LU/AD/1/02/EA/SO/2026</b>
<b>TERMS OF SERVICE</b>	<b>FIVE [5] YEARS' CONTRACT WITH ELIGIBILITY FOR RE-APPOINTMENT ON SATISFACTORY WORK PERFORMANCE.</b>

**Reports To:** The Vice Chancellor, Laikipia University.

**DUTIES AND RESPONSIBILITIES:**

The Security Officer will be expected to:

1. Supervise security staff;
2. Ensure security of all visitors of the University and making reports thereof;
3. Enforcement of traffic discipline within the University;
4. Make regular security surveys and reports summaries on campus security;
5. Prevent and report any theft or loss of Laikipia University properties;
6. Handle welfare matters of security staff e.g. uniforms, leave roster, off-duty, duty roster, etc;
7. Carry out investigation of all security incidences such as fire, and assist in orderly movement of people to safe areas within the University premises;
8. Collect and gather intelligence report including the CCTV surveillance;
9. Ensuring that University's assets are secured;
10. Conduct security risk assessment;
11. Implementing security policies;
12. Review security reports to ensure efficiency and quality of Security operations;
13. Ensure the implementation of security strategies and procedures;
14. Coordinate security operations with public law enforcement agencies;
15. Implement emergency management and contingency procedures;
16. Prepare reports and submit security reports to the Vice Chancellor;
17. Identify, investigate and resolve security breaches;
18. Coordinate training and development of security staff;
19. Supervise contracted security services; and
20. Any other duties as may be assigned, prescribed and/or delegated by the immediate supervisor.

**REQUIREMENTS FOR APPOINTMENT:**

For appointment to this post, a candidate **MUST** have;

- a. Attained the rank of Inspector of Police or its equivalent **OR**
- b. Bachelor's Degree in Security related studies from a recognized institution;
- c. Attendance of a supervisory or other professional course lasting more than two weeks will be an added advantage; and
- d. **Experience:** At least six [6] years' experiences in security services, three [3] years of which you must have served as Security Officer II or equivalent.

<b>POST</b>	<b>SENIOR LECTURER - GRADE AC 13</b>
<b>INPOST/VACANCY</b>	<b>ONE [1]:</b>
<b>SCHOOL</b>	<b>SCHOOL OF EDUCATION [SoE]</b>
<b>PROGRAMME</b>	<b>BACHELOR OF ARTS [ECDE]</b>
<b>VACANCY REF NO.</b>	<b>LU/AC/2/02/EA/SNL/ECDE/2026</b>
<b>TERMS OF SERVICE</b>	<b>PERMANENT AND PENSIONABLE.</b>
<p><b>Reports To:</b> The Chairperson of Department.</p> <p><b>DUTIES AND RESPONSIBILITIES:</b></p> <p>The Senior Lecturer will be expected to:</p> <ol style="list-style-type: none"> <li>1. Lead in curriculum development and review process;</li> <li>2. Develop appropriate learning and teaching materials to ensure effective delivery of the subject matter;</li> <li>3. Participate in the development of research projects to extend knowledge in the relevant subject area;</li> <li>4. Participate in the provision of service to the community and the profession;</li> <li>5. Participate in the translation and implementation of knowledge into practice;</li> <li>6. Participate in discussion on examination results in departments, schools and senate [where applicable] to ensure effectiveness and general improved performance for each course;</li> <li>7. Provide expertise in the areas of specialization for income generation programs for the university;</li> <li>8. Prepare and delivers course outlines material, content to students;</li> <li>9. Deliver lectures to undergraduates and postgraduate students for knowledge acquisition and the attainment of degrees;</li> <li>10. Conduct continual evaluation of students' course work to determine effectiveness of delivery of teaching and assess students' performance;</li> <li>11. Maintain accurate records of students' attendance, assignments and continuous assessments for accountability and advising students on academic improvement strategy;</li> <li>12. Generate innovation activities and intellectual property in area of specialization;</li> <li>13. Undertake academic consultancies;</li> <li>14. Develop research projects to extend knowledge of the relevant subject area;</li> <li>15. Undertake publishing in peer-reviewed articles, books and book chapters;</li> <li>16. Assess students' performance and prepare students' progress reports to help in decision making in regard to the academic progress of the students in question;</li> <li>17. Conduct academic seminars at departmental and school levels;</li> <li>18. Attend senate [where applicable], school, departmental meetings for proper management of the University;</li> <li>19. Participate in learned conferences, symposia and workshops in the area of specializations;</li> <li>20. Supervise both postgraduate and undergraduate research works;</li> <li>21. Undertake placement and supervision of students on industrial attachment, teaching practice and internship;</li> <li>22. Keep up-to-date with current developments in innovation, research and teaching in the specific subject area;</li> <li>23. Undertake editorial and review tasks in academic journals, books and book chapters;</li> <li>24. Conduct internal moderation of exams;</li> <li>25. Serve as patron to academic clubs/student organizations;</li> <li>26. Participate in ad hoc and statutory university committees; and</li> <li>21. Any other duties as may be assigned, prescribed and/or delegated by the immediate supervisor.</li> </ol> <p><b>REQUIREMENTS FOR APPOINTMENT:</b></p> <p>For appointment to this grade, an applicant <b>MUST</b> have:</p> <ol style="list-style-type: none"> <li>a. Bachelor Degree and Master's degree from an accredited and recognized University in the relevant field.</li> <li>b. Earned Doctorate degree [PhD] or equivalent Doctoral degree from an accredited and recognized University in the relevant field;</li> <li>c. <b>Experience:</b> At least three [3] years of continuous teaching experience at the university level as a Lecturer of six [6] years research/industry experience</li> <li>d. A minimum of thirty-two [32] publication points as a Lecturer or equivalent, of which at least twenty-four [24] should be from refereed scholarly journals;</li> <li>e. Supervised post-graduate students [at least 3 Master's or 1 PhD and 1 Master's] to completion as a Lecturer or equivalent; and Registered with the relevant professional body [where applicable].</li> </ol>	

<b>POST INPOST/VACANCY</b>	<b>SENIOR LECTURER - GRADE AC 13</b>
<b>SCHOOL</b>	<b>SCHOOL OF HUMANITIES AND DEVELOPMENT STUDIES [SHDS]</b>
<b>PROGRAMME</b>	<b>BACHELOR OF SCIENCE [SPORT SCIENCE]</b>
<b>VACANCY REF NO.</b>	<b>LU/AC/3/02/EA/SNL/SPSC/2026</b>
<b>TERMS OF SERVICE</b>	<b>PERMANENT AND PENSIONABLE.</b>
<p><b>Reports To:</b> The Chairperson of Department.</p> <p><b>DUTIES AND RESPONSIBILITIES:</b></p> <p>The Senior Lecturer will be expected to:</p> <ol style="list-style-type: none"> <li>1. Lead in curriculum development and review process;</li> <li>2. Develop appropriate learning and teaching materials to ensure effective delivery of the subject matter;</li> <li>3. Participate in the development of research projects to extend knowledge in the relevant subject area;</li> <li>4. Participate in the provision of service to the community and the profession;</li> <li>5. Participate in the translation and implementation of knowledge into practice;</li> <li>6. Participate in discussion on examination results in departments, schools and senate [where applicable] to ensure effectiveness and general improved performance for each course;</li> <li>7. Provide expertise in the areas of specialization for income generation programs for the university;</li> <li>8. Prepare and delivers course outlines material, content to students;</li> <li>9. Deliver lectures to undergraduates and postgraduate students for knowledge acquisition and the attainment of degrees;</li> <li>10. Conduct continual evaluation of students' course work to determine effectiveness of delivery of teaching and assess students' performance;</li> <li>11. Maintain accurate records of students' attendance, assignments and continuous assessments for accountability and advising students on academic improvement strategy;</li> <li>12. Generate innovation activities and intellectual property in area of specialization;</li> <li>13. Undertake academic consultancies;</li> <li>14. Develop research projects to extend knowledge of the relevant subject area;</li> <li>15. Undertakes publishing in peer-reviewed articles, books and book chapters;</li> <li>16. Assess students' performance and prepare students' progress reports to help in decision making in regard to the academic progress of the students in question;</li> <li>17. Conduct academic seminars at departmental and school levels;</li> <li>18. Attend senate [where applicable], school, departmental meetings for proper management of the University.</li> <li>19. Participate in learned conferences, symposia and workshops in the area of specializations;</li> <li>20. Supervise both postgraduate and undergraduate research works;</li> <li>21. Undertake placement and supervision of students on industrial attachment, teaching practice and internship;</li> <li>22. Keep up-to-date with current developments in innovation, research and teaching in the specific subject area;</li> <li>23. Undertake editorial and review tasks in academic journals, books and book chapters;</li> <li>24. Conduct internal moderation of exams;</li> <li>25. Serve as patron to academic clubs/student organizations;</li> <li>26. Participate in ad hoc and statutory university committees; and</li> <li>27. Any other duties as may be assigned, prescribed and/or delegated by the immediate supervisor.</li> </ol> <p><b>REQUIREMENTS FOR APPOINTMENT:</b></p> <p>For appointment to this grade, an applicant <b>MUST</b> have:</p> <ol style="list-style-type: none"> <li>a. Bachelor Degree and Master's degree from an accredited and recognized University in the relevant field.</li> <li>b. Earned Doctorate degree [PhD] or equivalent Doctoral degree from an accredited and recognized University in the relevant field;</li> <li>c. <b>Experience:</b> At least three [3] years of continuous teaching experience at the university level as a Lecturer of six [6] years research/industry experience</li> <li>d. A minimum of thirty-two [32] publication points as a Lecturer or equivalent, of which at least twenty-four [24] should be from refereed scholarly journals;</li> <li>e. Supervised post-graduate students [at least 3 Master's or 1 PhD and 1 Master's] to completion as a Lecturer or equivalent; and</li> <li>f. Registered with the relevant professional body [where applicable].</li> </ol>	

**SALARY SCALE**

<b>Security Officer [Grade -AD 10]</b>	-	<b>Kes. 63,647/= - Kes. 97,988/=</b>
<b>Senior Lecturer [Grade -AC 13]</b>	-	<b>Kes. 154,739/= - Kes. 238,221/=</b>

**HOW TO APPLY:**

Qualified and interested applicants should submit to the undersigned:-

1. **Three [3] hard copies** of application letter containing email address, day time telephone contacts and, detailed Curriculum Vitae detailing academic qualifications, professional experience, membership to professional associations, and names, telephone numbers and contact addresses of three referees, and certified copies of both academic and professional certificates;
2. In addition to the mentioned hard copies, submit a **running PDF file [Soft Copy]** of the whole package of application specified in **one [1] above**, to [recruitment@laikipia.ac.ke](mailto:recruitment@laikipia.ac.ke).
3. Referees' confidential reports on the applicants' suitability for the post should be sent to the under-signed via registered mail or courier or delivered by hand in an envelope marked with the reference for the position applied at the Top Left-Hand Side of the envelop.

**Registrar Administration & Human Capital,  
Laikipia University  
P. O. Box 1100 – 20300  
Nyahururu, KENYA  
EMAIL: [recruitment@laikipia.ac.ke](mailto:recruitment@laikipia.ac.ke)**

**NOTE:**

1. Successful candidates will be required to obtain clearance from the:
  - a. Kenya Revenue Authority (KRA);
  - b. Higher Education Loans Board (HELB);
  - c. Ethics and Anti-Corruption Commission (EACC);
  - d. Directorate of Criminal Investigation (DCI);
  - e. Registered Credit Reference Bureau (CRB); and
  - f. The Commission for University Education (CUE) on Certificates conferred or awarded by Foreign Universities and Institutions (As applicable).
2. Provide evidence on compliance with the requirements of Chapter six [6] of the Constitution of Kenya 2010.
3. Applications received after **Tuesday March 3<sup>rd</sup>, 2026** will **NOT** be accepted and/or processed.
4. Only shortlisted candidates will be contacted.

*Laikipia University is an Equal Employment Opportunity employer and as such, all suitably qualified applicants of either gender, persons with disabilities [PWDs] and those from marginalized group/areas are encouraged to apply.*